**Theater Manager:**

The role of the theater manager is to make sure that the theater is taken care of when others are using it. They must be a people person with good communication skills that can accommodate to those who have never seen how much you can do in the theater. It is imperative that you check your email as that is how you will be notified of upcoming events. Once notified, you must have a lights and sound person who can also work the cyc there. It would be preferred if the theater manager has experience in using the lights, sound and fly system so that if anyone is unable to attend, you have a backup. Make sure you let the event leader know that there is access to microphones and that there are colored lights if they want it. Continually, you are to be the person in charge of getting FTC started. It is your role to get FTC going by informing all of the seniors and juniors on what it is, how it works, and the types of events that are there. Plus, you must get all of the FTC paperwork together and organized to Mrs. Florio and who all is attending. You will also be working with fundraising officer, and photo historian on getting PRISM together which is an event that includes all of the music departments. It means that you will have to have someone taking photos there, getting a group of theater kids from the shows to perform, and to be at the rehearsals if needed, you will be in charge of getting sound and lights for this show too (preferably someone with experience as this is a complicated show).